



Roland W. Burris

Comptroller
State of Illinois

August 31, 1981

201 State House
Springfield, Illinois 62706
217/782-6000

PAYROLL BULLETIN
(5-81)

TO: All State Agencies, Departments, Boards, Commissions
and Universities

SUBJECT: Voluntary Deduction Authorizations

Recent legislation (Public Act 82-182) provides that effective immediately, State agencies are no longer required to file voluntary deduction or revocation authorizations with the Office of the Comptroller. Please note that this legislation does not include deduction and revocation authorizations for United States Savings Bonds; therefore, agencies must continue to provide a copy of U. S. Savings Bond deduction and revocation authorization cards to this office. All other voluntary deduction and revocation authorization cards (for instance, union or association dues, deposits in a credit union, parking fees, etc.) must be maintained by the State agency. Agencies should caution employees not to forward these authorization cards directly to this office, as it could cause a delay in their being processed. Agencies shall make or revoke the deductions on the payroll voucher, as authorized by the employee.

If you have any questions regarding this bulletin, please contact Mr. Daniel Steven or Ms. Etta Minter, Payroll Unit, Office of the Comptroller, 325 West Adams Street, Springfield, Illinois 62706. Mr. Steven or Ms. Minter can be reached at (217)782-4758.

Sincerely,

Larry D. Roth
Director - State Accounting